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The Potter Township Supervisors held their monthly Work Session on Wednesday, August 3, 2022 at the Potter Township Municipal Building. Ms. Matsco called the meeting to order at 6:07 pm.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp, Al Cwynar and Solicitor Garen Fedeles

Interim Secretary: Diane McKay

Visitors: Lauren Patton (arrived at 6:17pm)

August 10th Meeting Agenda, July 13th Regular Business Meeting Minutes and July 27th Regular Meeting Business Minutes presented to Supervisors for review.

Discussion on contract extension between Center Township Police Department and Shell.

Motion to authorize the contract extension between the Center Township Police Department and Shell.
 MOTION: Al Cwynar SECOND: Earl Shamp MOTION CARRIED

Discussion on the Comcast Services extension to RBNP.

Discussion on RBNP lead paint project.

Discussion on quote received from Abmech Acquisitions, LLC for sealing of walls and floors of barns. Supervisors decided not to have sealed.

Discussion on work orders for Rocky Bend Park Blending Barn #1.

 Motion to approve Work Authorization #8, Rocky Bend Park Blending Barn #1 ADA accessibility area Front-end Bid Documents, at a cost not to exceed, \$2,830.00

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED

 Motion to approve Work Authorization #9, Rocky Bend Park Blending Barn #1 Architectural Renovation Additional Services-Bidding and Negotiation Assistance

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED

Discussion on rebidding the Rocky Bend Phase A & B projects.

Motion to rebid the Rocky Bend Phase A & B projects.

MOTION: Earl Shamp SECOND: Al Cwynar MOTION CARRIED

Discussion on the township boundary dispute. Solicitor is waiting on notification of meeting date.

Discussion on request from Vicki of the Independence Conservancy to have the Township purchase 1200 feet of geo-textile material for walking trails at Rocky Bend. The Supervisors needed more information and would ask Vicki to come to a meeting to discuss further.

Discussion on the 2022 building rentals and custodial opportunity. Also need for a deposit policy and possibility for a duty phone.

Discussion on Recreation Board vacancies. The Supervisors will appoint new at the Re-Organization meeting.

The following dates were set for Budget Meetings. Wednesday, September 21st, Wednesday October 5th in conjunction with the Work Session Meeting and Wednesday, October 26th.

Ms. Matsco stated that she spoke with Mr. Farrow today about the upcoming Picnic and Fireworks. Mr. Farrow said he is all set. She also informed the other Supervisors and Citizens present that Steel City Fries has cancelled for the picnic and the Recreation Board was able to secure Bowsers to do the French fries.

ANNOUNCEMENTS:

AUGUST 6: Potter Family Fireworks at Municipal Park beginning at 6:00pm AUGUST 10: Monthly Board Meeting, 6:00pm at Township Building and on Zoom

AUGUST 17: Required Pre-Bid Meeting at Rocky Bend Nature Preserve

SEPTEMBER 5: Office Closed for Labor Day Holiday

SEPTEMBER 7: Supervisors Work Session, 6:00pm at Township Building

SEPTEMBER 14: Monthly Board Meeting, 6:00pm at Township Building and on Zoom

THERE BEING NO FURTHER DISCUSSION THE WORK SESSION ADJOURNED AT 7:08 PM
MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED

Respectfully Submitted,

Diane McKay, Interim Secretary